

## 20-21 Licensed Evaluation Due Dates

**RED = Required Meeting Between Licensed Employee and Administrator**

**BLUE = Form Submitted by Licensed Employee**

Licensed Probationary 1		Licensed Probationary 2		Licensed Probationary 3	
<u>Task</u>	<u>Due Date</u>	<u>Task</u>	<u>Due Date</u>	<u>Task</u>	<u>Due Date</u>
<b>SLGG &amp; Self-Reflection</b>	10/30/20	<b>Goal Setting Conference &amp; Self-Reflection</b>	10/30/20	<b>Goal Setting Conference &amp; Self-Reflection</b>	10/30/20
<b>Formal Observation 1</b>	09/28/20-11/25/20	<b>Formal Observation 1</b>	09/28/20-11/25/2	<b>Formal Observation 1</b>	09/28/20-11/25/2
<b>Formal Observation 2</b>	11/30/20-01/29/21	<b>Formal Observation 2</b>	11/30/20-01/29/21	N/A	N/A
<b>Mid-Year Evaluation</b>	01/29/21	<b>Mid-Year Evaluation</b>	01/29/21	<b>Mid-Year Evaluation</b>	01/29/21
<b>Mid-Year Self-Reflection and Goal Update</b>	02/19/21	<b>Mid-Year Self-Reflection and Goal Update</b>	02/19/21	<b>Mid-Year Self-Reflection and Goal Update</b>	02/19/21
<b>Summative Goal Conference</b>	06/11/21	<b>Summative Goal Conference</b>	06/11/21	<b>Summative Goal Conference</b>	06/11/21
<b>Summative Evaluation</b>	06/11/21	<b>Summative Evaluation</b>	06/11/21	<b>Summative Evaluation</b>	06/11/21

Licensed On-Cycle Contract Teachers		Licensed Off-Cycle Contract Teachers	
<u>Tasks</u>	<u>Due Dates</u>	<u>Tasks</u>	<u>Due Dates</u>
<b>SLGG &amp; Self-Reflection</b>	10/30/20	<b>SLGG &amp; Self-Reflection</b>	10/30/20
<b>Mid-Year Self-Reflection and Goal Update</b>	02/19/21	<b>Mid-Year Self-Reflection and Goal Update</b>	02/19/21
<b>Formal Observation 1</b>	04/23/21	N/A	N/A
<b>Summative Goal and Evaluation Meeting</b>	06/11/21	<b>Summative Goal Review</b>	06/11/21

The tasks listed are the minimum requirements. A supervisor always has the right to conference with any staff member at anytime.

Processes for the 19-20 school year close on September 11, 2020.

Processes for the 20-21 school year will open on September 28, 2020.