

Licensed Educator Evaluation System Tasks and Deadlines

Licensed Probationary 1		Licensed Probationary 2		Licensed Probationary 3	
Tasks	Due Dates	Tasks	Due Dates	Tasks	Due Dates
Goal Setting Conference	10/27/17	Goal Setting Conference	10/27/17	Goal Setting Conference	10/27/17
Formal Observation 1	11/22/17	Formal Observation 1	11/22/17	Formal Observation 1	11/22/17
Formal Observation 2	1/12/18	Formal Observation 2	1/12/18	Mid-Year Evaluation	1/26/18
Mid-Year Evaluation	1/26/18	Mid-Year Evaluation	1/26/18	Mid-Year Goal Conference	2/23/18
Mid-Year Goal Conference	2/23/18	Mid-Year Goal Conference	2/23/18	Summative Goal Conference	*6/15/18
Summative Goal Conference	*6/15/18	Summative Goal Conference	*6/15/18	Summative Evaluation	6/15/18
Summative Evaluation	6/15/18	Summative Evaluation	6/15/18	*Processes for the 16-17 school year close on September 29th, 2017. *Processes for the 17-18 school year will open on October 6th, 2017.	

Licensed On-Cycle Contract Teachers		Licensed Off-Cycle Contract Teachers	
Tasks	Due Dates	Tasks	Due Dates
Goal Setting Conference	10/27/17	Goal Setting Conference	10/27/17
Mid-Year Goal Review Conference	2/23/18	~Mid-Year Goal Review	2/23/18
Formal Observation 1	4/27/18	~Summative Goal Review	6/15/18
Summative Goal Conference	* 6/15/18	~ The supervisor doesn't meet with the licensed educator. They review in Perform the mid year and summative goal results.	
Summative Evaluation	6/15/18		

The tasks listed are the minimum requirements. A supervisor always has the right to conference with any staff member at anytime.