



# OEA Foundation Guidelines

As with all Foundations guidelines must be in place to monitor the process and assure that the precious dollars we have are used to the best of our ability.

- Person requesting the grant must be an active member of the Oregon Education Association
- Funding must be pre-approved
- Funds must be used for the student on the grant application as requested, please apply individually for each student (we cannot provide funds for a group or classroom).
- OEA member must make all purchases- money may not be given to parents or students
- No gift cards can be purchased with Foundation grants
- Please shop wisely to assure the dollars go as far as possible to meet the needs of our students. Hundred dollar tennis shoes are nice, but not a basic need (if there are extenuating circumstances and special shoes are required that would be a basic need)
- Students may receive one grant of \$100 in any 12 month period
- A maximum of \$2000 is awarded to a school per calendar year (January through December) unless there are extenuating circumstances

The following two lists are to help you as you complete the grant request. If your request does not fit within these parameters and you would like some assistance in finding alternate resources or support please feel free to contact us.

## Generally approved

- Eyeglasses
- Clothing
- Shoes
- Dental Care
- Medication
- Coats
- Personal Hygiene items
- Doctor visits
- Vision care
- Hearing care
- Fees to obtain GED/Oregon ID
- Backpacks

## Generally not approved

- Rent
- Food
- Utility bills
- Gas money, transit passes
- Athletic clothing or fees
- Graduation robes
- Fees for tutors or enrichment activities
- Classroom prizes or incentives
- School supplies
- Classroom materials

Thank you for making a positive difference in the lives of our students. If you have any questions please email [oeafoundation@oregoned.org](mailto:oeafoundation@oregoned.org) or call Janine Leggett at 503.495.2112 or Carla Nordsten 503.495.2106.