

## Licensed Educator Evaluation System Tasks and Deadlines

Processes for the 15-16 school year close on September 26th, 2016

Processes for the 16-17 school year will open on October 5th, 2016

Licensed Probationary 1		Licensed Probationary 2		Licensed Probationary 3	
Tasks	Due Dates	Tasks	Due Dates	Tasks	Due Dates
Goal Setting Conference	10/28	Goal Setting Conference	10/28	Goal Setting Conference	10/28
Formal Observation 1	11/23	Formal Observation 1	11/23	Formal Observation 1	11/23
Formal Observation 2	1/13	Formal Observation 2	1/13	Mid-Year Evaluation	1/27
Mid-Year Evaluation	1/27	Mid-Year Evaluation	1/27	Mid-Year Goal Conference	2/24
Mid-Year Goal Conference	2/24	Mid-Year Goal Conference	2/24	Summative Goal Conference	* 6/15
Summative Goal Conference	* 6/15	Summative Goal Conference	* 6/15	Summative Evaluation	6/15
Summative Evaluation	6/15	Summative Evaluation	6/15	6 Informal Observations	10/31-6/9
6 Informal Observations	10/31-6/9	6 Informal Observations	10/31-6/9		

Processes for the 16-17 school year close on September 29th, 2017

Processes for the 17-18 school year will open on October 6th, 2017

Licensed On-Cycle Contract Teachers		Licensed Off-Cycle Contract Teachers	
Tasks	Due Dates	Tasks	Due Dates
Goal Setting Conference	10/28	Goal Setting Conference	10/28
Mid-Year Goal Review Conference	2/24	Mid-Year Goal Review ~	2/24
Formal Observation 1	4/28	Summative Goal Review ~	6/15
Summative Goal Conference	* 6/15	3 Informal Observations	10/31-6/9
Summative Evaluation	6/15	~ The supervisor doesn't meet with the licensed educator. They review in Perform the mid year and summative goal results.	
3 Informal Observations	10/31-6/9		

The tasks listed are the minimum requirements. A supervisor always has the right to conference with any staff member at any time.